


Build your Reputation. Join the Elite.

- Establish an Elite Corporate Presence
- Gain the Infrastructure of a Multinational Company
- Build the Reputation of your Business
- Zero Capital Cost

With 46 premier addresses across Asia Pacific and an unparalleled support staff, The Executive Centre Virtual Office gives your business all the tools it needs to be successful.

Service Comparison	Business Address	Communications	Business Address & Communications	The Virtual Office	
Business Address					
Prestigious CBD Address. A prestigious CBD address for use on your business card, letterhead, and corporate collaterals, as well as for business registration.	✓		✓	✓	✓
Mail Handling and Forwarding. Mail is collected, packages are received on your behalf, and sent to you according to your instructions.*	✓		✓	✓	✓
Additional Business Address in China. Prestigious CBD address in Shanghai, Beijing, Tianjin, Guangzhou or Shenzhen.					✓
Call Handling					
Local Telephone Number. A dedicated local business telephone line for your company.		✓	✓	✓	✓
Personalized Telephone Answering. Calls professionally answered in your company name, by a professional receptionist in English or the local language of the centre.		✓	✓	✓	✓
Have calls transferred to you to any phone number, anywhere. Calls are handled and transferred according to your specifications, and can be connected to you anywhere in the world.*		✓	✓	✓	✓
24-7 Voicemail. 24-7 voicemail message storage with 24-7 external retrieval. Have your voicemails forwarded as audio files to one or more email addresses.		✓	✓	✓	✓
Centre Usage					
Business Lounge Access. 40 free hours of complimentary hot desk usage and internet access per month.**				✓	
Business Lounge Access. 60 free hours of complimentary hot desk usage and internet access per month.**					✓
Meeting Room Usage. 3 complimentary hours of 1-4 person meeting room usage per month.**					✓
Fax Handling					
Incoming and Outgoing Faxes. Utilize a local fax number. We can scan and forward the faxes to your email so you can get it wherever you are.*		✓	✓	✓	✓

* Additional fees on postal and telecom may apply for mail, fax and call forwarding services.

** Centre facilities and services can be accessed during normal centre hours, based on first come first serve. After-hour charges apply.

For more information, please contact: +852 2293 2299, vo_hongkong@executivecentre.com

Prestigious Hong Kong Addresses

Two Exchange Square Level 5, 7 and 8, 8 Connaught Place, Central
Nexus Building Level 15 and 16, 41 Connaught Road Central
Wheelock House Level 18, 20 Pedder Street, Central
Three Pacific Place Level 3, 1 Queen's Road East, Admiralty
One Island East Level 23, 18 Westlands Road, Island East
Cambridge House Level 8, Taikoo Place, 979 King's Road, Island East



Virtual Office | Hong Kong



Introducing our NEW BUSINESS CONCIERGE SERVICES:

You have so many things to take care of all at once, you're simply rushed off your feet. But don't worry. We can help you out with a wide variety of support and services so you can focus on your main priorities. The Executive Centre provides comprehensive, one-stop solutions for clients all over the world. Let us help you grow your business in the Asia-Pacific region.

Call us for a FREE consultation!

- ✓ Company Formation
- ✓ HR Solutions
- ✓ Domain and Web Hosting
- ✓ Taxation Advisory
- ✓ Accounting
- ✓ Auditing
- ✓ Banking Service
- ✓ Patent and Trademark
- ✓ And more...

	Business Address	Communications	Business Address & Communications	The Virtual Office	
Two Exchange Square	HKD 800	HKD 700	HKD 1,400	HKD 2,000	HKD 3,500
Nexus Building	HKD 500	HKD 700	HKD 1,100	-	-
Wheelock House	HKD 500	HKD 700	HKD 1,100	-	-
Three Pacific Place	HKD 600	HKD 700	HKD 1,200	HKD 1,900	HKD 3,200
One Island East	HKD 500	HKD 500	HKD 1,000	-	-
Cambridge House	HKD 300	HKD 500	HKD 800	HKD 1,800	HKD 2,900

Gateway to Asia Pacific



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www.executivecentre.com